



PIMD Annual Report 2023

Partners In Micro-Development Inc.
P.O. Box 165
Gladesville NSW 2111
AUSTRALIA

ABN : 74 682 964 169

www.microdevpartners.org





Contents

| | Page |
|---|-------------|
| ▪ Letter from the President | 3 |
| ▪ PIMD Overview | 4 |
| ▪ Management Committee 2022-2023 | 5 |
| ▪ Full Financial Report | 6 |
| ▪ Management Committee Report | 6 |
| ▪ Statement of Financial Performance as at 30 June 2023 | 7 |
| ▪ Statement of Financial Position as at 30 June 2023 | 8 |
| ▪ Statement of Cash Flows for Year Ended 30 June 2023 | 9 |
| ▪ Notes | 10 |
| ▪ Directors Declaration | 11 |
| ▪ Audit Certificate | 12 |



Letter from the President

Dear Friends

Thank you for your ongoing interest and support for our work in Sri Lanka. I am pleased to report that our University short-course teacher training program has taken off in the past year and this is now our primary focus. 700 teachers applied for the first course and we have run this course four times so far in order to meet demand. We have also launched a second course in the curriculum for graduates of the first course.

The school reading program now has approximately 40 schools active. This number remains stable. Over the years schools come and go as teachers are transferred, and other events disrupt continuity and consistency in teaching the program. We will continue to accept new schools into the program but will focus on early years literacy in particular phonemic awareness and phonics and expanding the number of schools by recruiting from the University short course graduands. The early years program does not require financial investment in the schools while the grade 3-5 reading program does. The latter program will be reviewed in 2023-2024 to find a more sustainable growth path.

Our focus is shifting to expanding our reach through online professional development for teachers so that the approach, method, and techniques of our literacy program reach more and more schools.

I would like to thank all our members, volunteers, and other supporters for your continued

Dr. Donna Vaughan
President
July, 2023



PIMD Overview

- Purpose
 - Partners In Micro-Development Inc. is formed for the purpose of undertaking development projects in Australia and overseas at a grass-roots community level focusing on education for children and adults, small business capacity building, and community level ICT services.

- Objectives
 - The objectives of the association are to build sustainable communities at the grass-roots level by enabling them to access development resources more readily than is possible through macro-level aid and development programs; and to accelerate development at area and country levels by linking these communities together to share resources.

- Activities
 - The main activities of the organisation include but are not limited to :
 - (a) Build partnerships with other capable organisations to carry our projects.
 - (b) Develop tools (e.g. teaching resources) for use by projects and elsewhere.
 - (c) Raise funds for projects through :
 - (i) donations and sponsorship including member fees/subscriptions;
 - (ii) multi-lateral and bi-lateral aid agency funding programs; and
 - (iii) provision of consulting and other fee-based services.

- Values
 - Partners in Micro-Development (PIMD) is dedicated to improving access to education in developing countries and communities. In doing so, we value:
 - 1. Building partnerships
 - with those in the developing communities so that the real needs of the local people can be discerned, and so that they participate in determining their development priorities.
 - in our own community in order to foster increased understanding of our mutual development needs in both developed and developing countries.
 - amongst global organisations involved in development initiatives.
 - 2. Eradicating poverty through targeted education programs – so that through increased levels of basic language and ICT literacy, grass-roots communities are empowered to take effective hold of their destiny.
 - 3. Respecting and promoting the dignity of each human being – through enhancing and developing the knowledge and skills required to create a sustainable community environment.



Management Committee 2022-2-23

- The main office bearers in our Association have a wealth of experience in the fields of ICT and education and include qualifications in international development, business management and accounting :
- Dr. Donna Vaughan, President, has a Bachelor of Arts and Bachelor of Law degrees, a Masters in Social Science – Development Studies, and a PhD in Development Studies. Donna has over twenty years experience in ICT, project management, and management consulting. Donna has also lectured in undergraduate Globalisation and Development Studies, and post-graduate Public Policy at the University of New South Wales.
- Monica Vaughan, Treasurer has a Bachelor of Arts and Diploma in Education, over twenty-five years experience in teaching, and ten years experience in business management. Monica also holds a Bachelor of Theology, Masters in Theology, and Post Graduate Diploma in Accounting; she is actively involved in community development within her own locality.
- Judy Hawkes, Secretary has a Bachelor of Arts (Mathematics and Sociology) and over twenty years experience in ICT management and consulting both in the USA and Australia.
- Helen McLeod, ESL and Special Education Consultant, has a Bachelor of Arts, Graduate Diploma in Education, and a Masters in Special Education (Sensory Impairment, TESOL). Helen is an experienced teacher and successfully launched our work in Sri Lanka in January 2004 with our first teacher training workshop.
- Emma Boundy, Literacy specialist, holds a Bachelor of Education, teaches Primary School in Sydney. Emma co-authored the Grade 3-5 literacy based syllabus for the Lotus Program. Emma has also designed and conducted teacher training in Sri Lanka and continues to work as part of the team implementing the program and training teachers remotely.
- Helen Farrell, EAL Consultant, has a Teaching Certificate, Bachelor of Arts in Literature and a Master of Arts in Linguistics. She has over 30 years' experience teaching in High Schools and in the Higher Education sector. Currently she is involved in mentoring teachers in Sri Lanka as well as participating in local community activities.
- Radhi Kalyanakumar, Program Co-Ordinator, has lived and worked in Sri Lanka and Australia and is responsible for all on the ground logistics in Sri Lanka, as well as acting as translator for the team, and all direct communication with Principals and Teachers. Radhi is tri-lingual (English, Tamil, and Sinhala).



Financial Report – Management Committee Report for the Year Ended 30 June 2023

- PIMD is incorporated as an association under the NSW Associations Incorporation Act 1984 . The date of incorporation is 16 June 2003, Incorporation No. INC9879930.
- PIMD is a registered charity with the Australian Charities and Not-for-Profits Commission.
- PIMD is governed by a Management Committee. The Management Committee for PIMD present their report together with the full financial report of PIMD for the year ended 30 June 2023.
- The principal activities for the period under review were the launch of the University short-course teacher training program at the University of Jaffna and Eastern University; and the Lotus Program - ESL and Computer Literacy for Grades 1-5 Village Schools.
- All activities of PIMD in this period were funded mainly from donations through Rotary Australia World Community Services, member donations, the Kandaiya Foundation, and contributions in kind from members (time and expertise).
- Funding requirements for the 2023-2024 financial year will continue to be met from the same sources including funding from the Kandaiya Foundation which was established as a private charitable trust with funds bequested by the Late Mahesan Kandaiya.
- As a registered charity under the Australian Charities and Not-for-profits Commission, PIMD fully complies with all reporting requirements and best practice governance.
- PIMD is registered with the national NGO Secretariat in Sri Lanka and reports on an annual basis to the Secretariat.



Financial Report – Statement of Financial Performance (Profit and Loss) for year-ended 30 June 2023

Partners in Micro-development Inc. Statement of Financial Performance for the Year Ended 30 June 2023

| | Note | 2023 \$ | 2022 \$ |
|---|------|------------------|------------------|
| REVENUE | | | |
| Donations and gifts – monetary & non-monetary | 2(a) | 1,100 | 400.00 |
| Legacies and bequests | | 0 | 0 |
| Grants | | 0 | 0 |
| ▪ AusAID | | 0 | 0 |
| ▪ Other Australian (RAWCS & Kandaiya Foundation) | | 11,579.99 | 12,407.47 |
| ▪ Other overseas | | 0 | 0 |
| Investment income | | 0 | 0 |
| Other income (member fees, bank interest, refunds) | | 0 | 0 |
| Total Revenue | | 12,679.99 | 12,807.47 |
| DISBURSEMENTS | | | |
| Overseas projects | | | |
| ▪ Funds to overseas projects (travel & accommodation) | 2(b) | 1,438.79 | 0 |
| ▪ Other project costs | 2(d) | 10,681.92 | 11,583.55 |
| Domestic projects | | | 0 |
| Community education | | | 0 |
| Fundraising costs | | | 0 |
| ▪ Public | | | 0 |
| ▪ Government, multi-lateral and private | | | 0 |
| Administration | 2(c) | 1,231.97 | 628.36 |
| Total Disbursements | | 13,352.68 | 12,211.91 |
| Excess of revenue over disbursements (shortfall) before extraordinary items | | (672.69) | 595.56 |
| Extraordinary items | | 0 | 0 |
| Excess of revenue over disbursements (shortfall) after extraordinary items | | | |
| Funds available for future use at the beginning of the financial year | | 3,919.80 | 3,324.24 |
| Amounts transferred to reserves | | 0 | 0 |
| FUNDS AVAILABLE FOR FUTURE USE AT THE END OF THE FINANCIAL YEAR | | 3,247.11 | 3,919.80 |



Financial Report– Statement of Financial Position (Balance Sheet) as at 30 June 2023

Partners in Micro-development Inc. Statement of Financial Position as at 30 June 2023

| | Note | 2023 \$ | 2022 \$ |
|---------------------------------------|------|-----------------|-----------------|
| ASSETS | | | |
| Cash | 1(a) | 3,218.70 | 3,734.88 |
| Investments | | 0 | 0 |
| Property, plant and equipment | 1(b) | 0 | 0 |
| Other | | 0 | 0 |
| Total Assets | | 3,218.70 | 3,734.88 |
| LIABILITIES | | | |
| Creditors and borrowings | | 0 | 0 |
| Provisions (GST) | | (28.41) | (184.92) |
| Total Liabilities | | (28.41) | (185) |
| Net assets | | 3,247.11 | 3,919.80 |
| EQUITY | | | |
| Reserves | | 0 | 0 |
| Funds available for future use | | 3,247.11 | 3,919.80 |
| Total equity | | 3,247.11 | 3,919.80 |



Financial Report– Statement of Cash Flows for Year Ended 30 June 2023

Partners in Micro-development Inc. Statement of Cash Flows for the Year Ended 30 June 2023

| | 2023 \$ | 2022 \$ |
|--|-----------------|-----------------|
| Cash Flows from Operating Activities | | |
| Revenue (cash) | 12,679.99 | 12,807.47 |
| Interest | 0 | 0 |
| Payments | (13,352.68) | (12,211.91) |
| Net GST movement | 156.5 | 882 |
| Net cash used by operating activities | (516.18) | 1,477.56 |
| Cash Flows from Financing Activities | 0 | 0 |
| Member loans | 0 | 0 |
| Net movement in cash held | (516.18) | 1,477.56 |
| Cash at the beginning of the financial year | 3,734.88 | 2,257.32 |
| Cash at the end of the financial year | 3,218.70 | 3,734.88 |
| Components of cash | | |
| Cash at bank | 3,218.70 | 3,734.88 |
| Undeposited funds | 0 | 0 |
| Petty cash | 0 | 0 |
| Cash at the end of the financial year | 3,218.70 | 3,734.88 |



Financial Report for Year Ended 30 June 2023 – Notes

1. Notes to Statement of Financial Position

- (a) Cash at Bank
 - Operating \$3,218.70
\$3,218.70
- (b) Property plant & equipment – PIMD has no other non-cash assets.

2. Notes to Statement of Financial Performance

- (a) Donations and Gifts
 - Most cash donations this year were made directly to RAWCS for their PIMD Project 18-2005-06 account and hence are not recorded here.
 - PIMD received cash donations to support a breakfast program in schools during the Sri Lankan financial crisis in 2022.
 - Non-cash donations have not been included but typically include volunteer hours for administrative tasks, course development and delivery, weekly English lessons via Skype, WhatsApp or Zoom, support via WhatsApp and ongoing program development and monitoring.
- (b) There are no outstanding travel, accommodation or project costs pending reimbursement for the financial year.
- (c) The recurring Administration costs include post office box rental and monthly zoom costs for hosting and recording of online training.
- (d) Other Project costs have included the annual Kotobee licence for our online resource library, costs supporting the struggling readers program, phonics program, and furniture for school English rooms, annual subscriptions for Vimeo and Levelled Readers.

3. As at 30 June 2023, the balance of funds available from RAWCS was \$4,926.16



Financial Report – Management Committee Members Declaration

In accordance with Section 27 of the NSW Associations Incorporation Act 1984 and as authorised by resolution of the Management Committee, the undersigned office bearers certify that this financial report ⁽¹⁾ has been submitted to the members at an annual general meeting of the incorporated association, held via Zoom on 18th September 2023, and has been accepted as a true and fair view of

- (a) the income and expenditure of the association during its last financial year,
- (b) the assets and liabilities of the association at the end of its last financial year,
- (c) the mortgages, charges and other securities of any description affecting any of the property of the association at the end of its last financial year.

Dr. Donna Vaughan, President

Dated this 18th September 2023



Audit Certificate

Partners in Micro-Development Inc.

Audit Certificate

I have sighted Partners in Micro-Development Inc.'s financial records and the financial records show that Partners in Micro-Development Inc. has bookkeeping processes in place to adequately record the association's income and expenditure and dealings with its assets and liabilities. The financial statements I have reviewed appear to accurately represent the financial transactions for the twelve months 1 July 2022 to 30 June 2023.

B. R. Stump CPA
13 July 2023.