



PIMD Annual Report 2022

Partners In Micro-Development Inc.
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Letter from the President

Dear Friends

As with 2020-2021, we continued to rollout online training for teachers. From August-October 2021 we conducted a new course on language systems, and how to teach phonics. This course was opened up to any interested teacher and 400 teachers from all over the country signed up. As a result, three new schools have joined the Lotus Program based on the aptitude shown by their English teachers during the course.

We also launched the Lotus Library which is an electronic library of custom developed ebooks that support the Lotus Program levelled reading approach. These books have been authored and illustrated by Sri Lankans and reflect a Sri Lankan context to help students develop their language and reading comprehension.

Schools in Sri Lanka are facing multiple challenges. The first term of 2022 was spent trying to catchup on 2021 work and now the economic crisis has further interfered with the school year. So we are supporting the schools in our program in any way we can including, providing funds to feed students in need. Meanwhile we continue to focus on expanding our reach through online, just-in-time course delivery.

We will continue to welcome new schools into the program but our focus is shifting to expanding our reach through online professional development for teachers so that the approach, method, and techniques of our literacy program reach more and more schools.

I would like to thank all our members, volunteers, and other supporters for your continued support to PIMD.

Yours sincerely,

Dr. Donna Vaughan
President



PIMD Overview

- Purpose
 - Partners In Micro-Development Inc. is formed for the purpose of undertaking development projects in Australia and overseas at a grass-roots community level focusing on education for children and adults, small business capacity building, and community level ICT services.

- Objectives
 - The objectives of the association are to build sustainable communities at the grass-roots level by enabling them to access development resources more readily than is possible through macro-level aid and development programs; and to accelerate development at area and country levels by linking these communities together to share resources.

- Activities
 - The main activities of the organisation include but are not limited to :
 - (a) Build partnerships with other capable organisations to carry our projects.
 - (b) Develop tools (e.g. teaching resources) for use by projects and elsewhere.
 - (c) Raise funds for projects through :
 - (i) donations and sponsorship including member fees/subscriptions;
 - (ii) multi-lateral and bi-lateral aid agency funding programs; and
 - (iii) provision of consulting and other fee-based services.

- Values
 - Partners in Micro-Development (PIMD) is dedicated to improving access to education in developing countries and communities. In doing so, we value:
 - 1. Building partnerships
 - with those in the developing communities so that the real needs of the local people can be discerned, and so that they participate in determining their development priorities.
 - in our own community in order to foster increased understanding of our mutual development needs in both developed and developing countries.
 - amongst global organisations involved in development initiatives.
 - 2. Eradicating poverty through targeted education programs – so that through increased levels of basic language and ICT literacy, grass-roots communities are empowered to take effective hold of their destiny.
 - 3. Respecting and promoting the dignity of each human being – through enhancing and developing the knowledge and skills required to create a sustainable community environment.



Management Committee 2021-2022

- The main office bearers in our Association have a wealth of experience in the fields of ICT and education and include qualifications in international development, business management and accounting :
- Dr. Donna Vaughan, President, has a Bachelor of Arts and Bachelor of Law degrees, a Masters in Social Science – Development Studies, and a PhD in Development Studies. Donna has over twenty years experience in ICT, project management, and management consulting. Donna has also lectured in undergraduate Globalisation and Development Studies, and post-graduate Public Policy at the University of New South Wales.
- Monica Vaughan, Treasurer has a Bachelor of Arts and Diploma in Education, over twenty-five years experience in teaching, and ten years experience in business management. Monica also holds a Bachelor of Theology, Masters in Theology, and Post Graduate Diploma in Accounting; she is actively involved in community development within her own locality.
- Judy Hawkes, Secretary has a Bachelor of Arts (Mathematics and Sociology) and over twenty years experience in ICT management and consulting both in the USA and Australia.
- Helen McLeod, ESL and Special Education Consultant, has a Bachelor of Arts, Graduate Diploma in Education, and a Masters in Special Education (Sensory Impairment, TESOL). Helen is an experienced teacher and successfully launched our work in Sri Lanka in January 2004 with our first teacher training workshop.
- Emma Boundy, Literacy specialist, holds a Bachelor of Education, teaches Primary School in Sydney. Emma co-authored the Grade 3-5 literacy based syllabus for the Lotus Program. Emma has also designed and conducted teacher training in Sri Lanka and continues to work as part of the team implementing the program and training teachers remotely.
- Helen Farrell, EAL Consultant, has a Teaching Certificate, Bachelor of Arts in Literature and a Master of Arts in Linguistics. She has over 30 years' experience teaching in High Schools and in the Higher Education sector. Currently she is involved in mentoring teachers in Sri Lanka as well as participating in local community activities.
- Radhi Kalyanakumar, Program Co-Ordinator, has lived and worked in Sri Lanka and Australia and is responsible for all on the ground logistics in Sri Lanka, as well as acting as translator for the team, and all direct communication with Principals and Teachers. Radhi is tri-lingual (English, Tamil, and Sinhala).



Financial Report – Management Committee Report for the Year Ended 30 June 2022

- PIMD is incorporated as an association under the NSW Associations Incorporation Act 1984 . The date of incorporation is 16 June 2003, Incorporation No. INC9879930.
- PIMD is a registered charity with the Australian Charities and Not-for-Profits Commission.
- PIMD is governed by a Management Committee. The Management Committee for PIMD present their report together with the full financial report of PIMD for the year ended 30 June 2022.
- The principal activity for the period under review was the Lotus Program - ESL and Computer Literacy for Grades 1-5 Village School Program in Sri Lanka.
- All activities of PIMD in this period were funded mainly from the Kandaiya Foundation, member donations plus contributions in kind from members (time and expertise).
- Funding requirements for the 2022-2023 financial year will continue to be met from the same sources including funding from the Kandaiya Foundation which was established as a private charitable trust with funds bequested by the Late Mahesan Kandaiya.
- PIMD is a registered charity under the Australian Charities and Not-for-profits Commission and fully complies with all reporting requirements and best practice governance.
- PIMD is registered with the national NGO Secretariat in Sri Lanka and reports on an annual basis to the Secretariat.



Financial Report – Statement of Financial Performance (Profit and Loss) for year-ended 30 June 2022

Partners in Micro-development Inc. Statement of Financial Performance for the Year Ended 30 June 2022

	Note	2022 \$	2021 \$
REVENUE			
Donations and gifts – monetary & non-monetary	2(a)	400.00	0
Legacies and bequests			0
Grants			0
▪ AusAID			0
▪ Other Australian (RAWCS & Kandaiya Foundation)		12407.47	31,000.00
▪ Other overseas			0
Investment income			0
Other income (member fees, bank interest, refunds)		0	2.41
Total Revenue		12,807.47	31,002.41
DISBURSEMENTS			
Overseas projects			
▪ Funds to overseas projects (travel & accommodation)	2(b)	0	0
▪ Other project costs	2(d)	11,583.55	27,148.40
Domestic projects			0
Community education			0
Fundraising costs			0
▪ Public			0
▪ Government, multi-lateral and private			0
Administration	2(c)	628.36	767.82
Total Disbursements		12,211.91	27,916.22
Excess of revenue over disbursements (shortfall) before extraordinary items		595.56	3,086.19
Extraordinary items		0	0
Excess of revenue over disbursements (shortfall) after extraordinary items			
Funds available for future use at the beginning of the financial year		3,324.24	238.05
Amounts transferred to reserves			0
FUNDS AVAILABLE FOR FUTURE USE AT THE END OF THE FINANCIAL YEAR		3,919.80	3,324.24



Financial Report– Statement of Financial Position (Balance Sheet) as at 30 June 2022

Partners in Micro-development Inc. Statement of Financial Position as at 30 June 2022

	Note	2022 \$	2021 \$
ASSETS			
Cash	1(a)	3,734.88	2,257.32
Investments		0	0
Property, plant and equipment	1(b)	0	0
Other		0	0
Total Assets		3,734.88	2,257.32
LIABILITIES			
Creditors and borrowings		0	0
Provisions (GST)		(184.92)	(1,066.92)
Total Liabilities		(185)	(1066.92)
Net assets		3,919.80	3,324.24
EQUITY			
Reserves		0	0
Funds available for future use		3,919.80	3,324.24
Total equity		3,919.80	3,324.24



Financial Report– Statement of Cash Flows for Year Ended 30 June 2022

Partners in Micro-development Inc. Statement of Cash Flows for the Year Ended 30 June 2022

	2022 \$	2021 \$
Cash Flows from Operating Activities		
Revenue (cash)	12,807.47	31,000.00
Interest	0	2.41
Payments	(12,211.91)	(27,916.22)
Net GST movement	882	(943.04)
Net cash used by operating activities	1,477.56	2,143.15
Cash Flows from Financing Activities	0	0
Member loans	0	0
Net movement in cash held	1,477.56	2,143.15
Cash at the beginning of the financial year	2,257.32	114.17
Cash at the end of the financial year	3,734.88	2,257.32
Components of cash		
Cash at bank	3,734.88	2,257.32
Undeposited funds	0	0
Petty cash	0	0
Cash at the end of the financial year	3,734.88	2,257.32



Financial Report for Year Ended 30 June 2022 – Notes

1. Notes to Statement of Financial Position

- (a) Cash at Bank
 - Fund Raising \$ 0.00 Account closed
 - Operating \$3,734.88
 - \$3,734.88
- (b) Property plant & equipment – PIMD has no other non-cash assets.

2. Notes to Statement of Financial Performance

- (a) Donations and Gifts
 - Most cash donations this year were made directly to RAWCS for their PIMD Project 18-2005-06 account and hence are not recorded here.
 - Non-cash donations have not been included but typically include project costs volunteer hours for administrative tasks, weekly English lessons via Skype, WhatsApp or Zoom, support via WhatsApp and ongoing program development and monitoring.
- (b) There are no outstanding travel, accommodation or project costs pending reimbursement for the financial year. Due to Covid, no travel has been possible since March 2020.
- (c) The recurring Administration costs include post office box rental and Office of Fair Trading fees for annual lodgement of report.
- (d) As PIMD has outsourced hosting of its new online library, the Lotus Library, to Kotobee, as well as hosting essential project materials on its website, and training videos on Zoom, website hosting, Kotobee licence fees and Zoom conferencing have been included as projects costs rather than Administration. Further Project costs include printing and delivery of levelled readers and support resources for Phonics.

3. As at 30 June 2022, the balance of funds available from Rotary was \$12,261.54



Financial Report – Management Committee Members Declaration

In accordance with Section 27 of the NSW Associations Incorporation Act 1984 and as authorised by resolution of the Management Committee, the undersigned office bearers certify that this financial report ⁽¹⁾ has been submitted to the members at an annual general meeting of the incorporated association, held via Zoom on 7th August 2022, and has been accepted as a true and fair view of

- (a) the income and expenditure of the association during its last financial year,
- (b) the assets and liabilities of the association at the end of its last financial year,
- (c) the mortgages, charges and other securities of any description affecting any of the property of the association at the end of its last financial year.

Dr. Donna Vaughan, President

Dated this 7th August 2022



Audit Certificate

