



PIMD Annual Report 2021

Partners In Micro-Development Inc.
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Letter from the President

Dear Friends

Our past year has been quite active and busy in spite of Covid-19. From August to November 2020, we conducted the annual Lotus Program Training online with weekly workshops, recorded lectures and quizzes for approximately 50 teachers. This worked very well, and we have been able to reuse the material to conduct just-in-time training again in February and May-June 2021 for newly appointed English teachers and class teachers.

We also published the Lotus Program Teachers Manual as an interactive ebook which can be downloaded from our website as an app for Android, Apple, and Windows. We have completed the authoring and illustration of our own Sri Lankan themes levelled readers and these will be made available to schools very soon. This is a unique offering,

Our focus this year, which we have shared with school Principals, is phonics as an essential foundation skill for reading, and encouraging class teachers to assist the English teacher during English lessons. We received a \$5000 grant from Rotary as a contribution to the cost of purchasing, shipping and distributing high quality phonics teaching materials to the 38 schools currently in the Lotus Program. The materials were delivered at the end of 2020 for the start of the school year in 2021. The phonics program is our major program update for this year and we will be conducting in depth training on language and phonics during third term 2021.

The schools themselves have been closed for large parts of 2020 and 2021 but we are hopeful that they will be able to re-launch Lotus as of third term 2021 so that we can begin to measure outcomes from the end of 2022.

As the Lotus Program itself is now fully developed in terms of content, materials and training, PIMD is moving more into teacher professional development. Our experience with online training over the past twelve months gives us confidence that we can make a significant contribution at low cost and reach more and more teachers and schools.

I would like to thank all our members, volunteers, and other supporters for your continued support to PIMD.

Yours sincerely,

Dr. Donna Vaughan
President



PIMD Overview

- Purpose
 - Partners In Micro-Development Inc. is formed for the purpose of undertaking development projects in Australia and overseas at a grass-roots community level focusing on education for children and adults, small business capacity building, and community level ICT services.

- Objectives
 - The objectives of the association are to build sustainable communities at the grass-roots level by enabling them to access development resources more readily than is possible through macro-level aid and development programs; and to accelerate development at area and country levels by linking these communities together to share resources.

- Activities
 - The main activities of the organisation include but are not limited to :
 - (a) Build partnerships with other capable organisations to carry our projects.
 - (b) Develop tools (e.g. teaching resources) for use by projects and elsewhere.
 - (c) Raise funds for projects through :
 - (i) donations and sponsorship including member fees/subscriptions;
 - (ii) multi-lateral and bi-lateral aid agency funding programs; and
 - (iii) provision of consulting and other fee-based services.

- Values
 - Partners in Micro-Development (PIMD) is dedicated to improving access to education in developing countries and communities. In doing so, we value:
 - 1. Building partnerships
 - with those in the developing communities so that the real needs of the local people can be discerned, and so that they participate in determining their development priorities.
 - in our own community in order to foster increased understanding of our mutual development needs in both developed and developing countries.
 - amongst global organisations involved in development initiatives.
 - 2. Eradicating poverty through targeted education programs – so that through increased levels of basic language and ICT literacy, grass-roots communities are empowered to take effective hold of their destiny.
 - 3. Respecting and promoting the dignity of each human being – through enhancing and developing the knowledge and skills required to create a sustainable community environment.



Management Committee 2019-2020

- The main office bearers in our Association have a wealth of experience in the fields of ICT and education and include qualifications in international development, business management and accounting :
- Dr. Donna Vaughan, President, has a Bachelor of Arts and Bachelor of Law degrees, a Masters in Social Science – Development Studies, and a PhD in Development Studies. Donna has over twenty years experience in ICT, project management, and management consulting. Donna has also lectured in undergraduate Globalisation and Development Studies, and post-graduate Public Policy at the University of New South Wales.
- Monica Vaughan, Treasurer has a Bachelor of Arts and Diploma in Education, over twenty-five years experience in teaching, and ten years experience in business management. Monica also holds a Bachelor of Theology, Masters in Theology, and Post Graduate Diploma in Accounting; she is actively involved in community development within her own locality.
- Judy Hawkes, Secretary has a Bachelor of Arts (Mathematics and Sociology) and over twenty years experience in ICT management and consulting both in the USA and Australia.
- Helen McLeod, ESL and Special Education Consultant, has a Bachelor of Arts, Graduate Diploma in Education, and a Masters in Special Education (Sensory Impairment, TESOL). Helen is an experienced teacher and successfully launched our work in Sri Lanka in January 2004 with our first teacher training workshop.
- Emma Cardenzana, Literacy specialist, holds a Bachelor of Education, teaches Primary School in Sydney. Emma co-authored the Grade 3-5 literacy based syllabus for the Lotus Program. Emma has also designed and conducted teacher training in Sri Lanka and continues to work as part of the team implementing the program and training teachers remotely.
- Helen Farrell, EAL Consultant, has a Teaching Certificate, Bachelor of Arts in Literature and a Master of Arts in Linguistics. She has over 30 years' experience teaching in High Schools and in the Higher Education sector. Currently she is involved in mentoring teachers in Sri Lanka as well as participating in local community activities.
- Radhi Kalyanakumar, Program Co-Ordinator, has lived and worked in Sri Lanka and Australia and is responsible for all on the ground logistics in Sri Lanka, as well as acting as translator for the team, and all direct communication with Principals and Teachers. Radhi is tri-lingual (English, Tamil, and Sinhala).



Financial Report – Management Committee Report for the Year Ended 30 June 2021

- PIMD is incorporated as an association under the NSW Associations Incorporation Act 1984 . The date of incorporation is 16 June 2003, Incorporation No. INC9879930.
- PIMD is a registered charity with the Australian Charities and Not-for-Profits Commission.
- PIMD is governed by a Management Committee. The Management Committee for PIMD present their report together with the full financial report of PIMD for the year ended 30 June 2021.
- The principal activity for the period under review was the Lotus Program - ESL and Computer Literacy for Grades 1-5 Village School Program in Sri Lanka.
- All activities of PIMD in this period were funded mainly from the Kandaiya Foundation, member donations plus contributions in kind from members (time and expertise).
- Funding requirements for the 2021-2022 financial year will continue to be met from the same sources including funding from the Kandaiya Foundation which was established as a private charitable trust with funds bequested by the Late Mahesan Kandaiya.
- PIMD is a registered charity under the Australian Charities and Not-for-profits Commission and fully complies with all reporting requirements and best practice governance.
- PIMD is registered with the national NGO Secretariat in Sri Lanka and reports on a quarterly basis to the Secretariat.



Financial Report – Statement of Financial Performance (Profit and Loss) for year-ended 30 June 2021

Partners in Micro-development Inc. Statement of Financial Performance for the Year Ended 30 June 2021

	Note	2021 \$	2020 \$
REVENUE			
Donations and gifts – monetary & non-monetary	2(a)	0	230.89
Legacies and bequests		0	0
Grants		0	0
▪ AusAID		0	0
▪ Other Australian (RAWCS & Kandaiya Foundation)		31,000	32,158.95
▪ Other overseas		0	0
Investment income		0	0
Other income (member fees, bank interest, refunds)		2.41	1.40
Total Revenue		31,002.41	32,391.24
DISBURSEMENTS			
Overseas projects			
▪ Funds to overseas projects (travel & accommodation)	2(b)	0	12,688.89
▪ Other project costs	2(c)	27,148.40	19,789.30
Domestic projects		0	0
Community education		0	0
Fundraising costs	2(d)	0	0
▪ Public		0	0
▪ Government, multi-lateral and private		0	0
Administration	2(e)	767.82	574.86
Total Disbursements		27,916.22	33,053.05
Excess of revenue over disbursements (shortfall) before extraordinary items		3,086.19	(\$661.81)
Extraordinary items		0	0
Excess of revenue over disbursements (shortfall) after extraordinary items			
Funds available for future use at the beginning of the financial year		238.05	899.86
Amounts transferred to reserves		0	0
FUNDS AVAILABLE FOR FUTURE USE AT THE END OF THE FINANCIAL YEAR		3,324.24	238.05



Financial Report– Statement of Financial Position (Balance Sheet) as at 30 June 2021

Partners in Micro-development Inc. Statement of Financial Position as at 30 June 2021

	Note	2021 \$	2020 \$
ASSETS			
Cash	1(a)	2,257.32	114.17
Investments		0	0
Property, plant and equipment	1(b)	0	0
Other		0	0
Total Assets		2,257.32	114.17
LIABILITIES			
Creditors and borrowings		0	0
Provisions (GST)		(1,066.92)	(123.88)
Total Liabilities		(1066.92)	(123.88)
Net assets		3,324.24	238.05
EQUITY			
Reserves		0	0
Funds available for future use		3,324.24	238.05
Total equity		3,324.24	238.05



Financial Report– Statement of Cash Flows for Year Ended 30 June 2021

Partners in Micro-development Inc. Statement of Cash Flows for the Year Ended 30 June 2021

	2021 \$	2020 \$
Cash Flows from Operating Activities		
Revenue (cash)	31,000	32,158.95
Interest	2.41	1.40
Payments	(27,916.22)	(32,822.16)
Net GST movement	(943.04)	(48.97)
Net cash used by operating activities	2,143.15	(710.78)
Cash Flows from Financing Activities	0	0
Member loans	0	0
Net movement in cash held	2,143.15	(710.78)
Cash at the beginning of the financial year	114.17	824.95
Cash at the end of the financial year	2,257.32	114.17
Components of cash		
Cash at bank	2,257.32	114.17
Undeposited funds	0	0
Petty cash	0	0
Cash at the end of the financial year	2,257.32	114.17



Financial Report for Year Ended 30 June 2021 – Notes

1. Notes to Statement of Financial Position

- (a) Cash at Bank
 - Fund Raising \$ 1.06
 - Operating \$2,256.26
 - \$ 2,257.32
- (b) Property plant & equipment – PIMD has no other non-cash assets.

2. Notes to Statement of Financial Performance

- (a) Donations and Gifts
 - All cash donations this year were made directly to RAWCS for their PIMD account and hence are not recorded here
 - Non-cash donations have not been included but typically include project costs volunteer hours for administrative tasks, weekly English lessons via Skype, WhatsApp or Zoom, support via WhatsApp and ongoing program development and monitoring.
 - (b) There are no outstanding travel, accommodation or project costs pending reimbursement for the financial year.
 - (c) Administration costs include post office box rental, Office of Fair Trading fees for annual lodgement of report, website hosting and licence fees and zoom conferencing.
3. Contributions to our Rotary Australia World Community Services Account for 2020/2021 totalled \$1,810 All donations were processed directly through Rotary. No funds passed through PIMD accounts.
4. As at 30 June 2021 \$7,683.13 remains in the Rotary Account available for future project work. There are no outstanding member expense claims.



Financial Report – Management Committee Members Declaration

In accordance with Section 27 of the NSW Associations Incorporation Act 1984 and as authorised by resolution of the Management Committee, the undersigned office bearers certify that this financial report ⁽¹⁾ has been submitted to the members at an annual general meeting of the incorporated association, held via Zoom on 22nd July 2021, and has been accepted as a true and fair view of

(a) the income and expenditure of the association during its last financial year,

(b) the assets and liabilities of the association at the end of its last financial year,

(c) the mortgages, charges and other securities of any description affecting any of the property of the association at the end of its last financial year.

Dr. Donna Vaughan, President

Dated this 22nd July 2021



Audit Certificate

Partners in Micro-Development Inc.

Audit Certificate

I have sighted Partners in Micro-Development Inc.'s financial records and the financial records show that Partners in Micro-Development Inc. has bookkeeping processes in place to adequately record the association's income and expenditure and dealings with its assets and liabilities. The financial statements I have reviewed appear to accurately represent the financial transactions for the twelve months 1 July 2020 to 30 June 2021.

B. R. Stump CPA
7 July 2021.