



## PIMD Annual Report 2018

Partners In Micro-Development Inc.  
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AUSTRALIA

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## Letter from the President

Dear Friends

First let me once again thank all our members, volunteers, and other supporters for your continued support to PIMD. The past year has been another quiet year as we continued with the remote support model for the schools who had completed the three year pilot of the Lotus Program in Sri Lanka for ESL and Computer Literacy for Grades 1-5. The pilot concluded at the end of 2015.

In August 2018, Dr. Vaughan and myself met with the Provincial Education Department Executives and pilot school Principals and English Teachers to discuss a new proposed way forward. This involves a grant based funding model for English teaching for the six schools and a new integrated syllabus blending Lotus with the Government Let's Learn English (LLE) syllabus. Both strategies were endorsed in principle and both Provinces asked to expand the program. They have undertaken to submit an expansion proposal to us for consideration. Importantly, they see our program as a partial solution to the great lack of English teachers in their schools.

We are entering a new phase of PIMD's work in Sri Lanka. This is significant and exciting.

I wish to thank our members, partners, and other supporters for your patience and continued support.

Yours sincerely,

Dr. Mahesan Kandaiya  
President



# PIMD Overview

- Purpose
  - Partners In Micro-Development Inc. is formed for the purpose of undertaking development projects in Australia and overseas at a grass-roots community level focusing on education for children and adults, small business capacity building, and community level ICT services.
  
- Objectives
  - The objectives of the association are to build sustainable communities at the grass-roots level by enabling them to access development resources more readily than is possible through macro-level aid and development programs; and to accelerate development at area and country levels by linking these communities together to share resources.
  
- Activities
  - The main activities of the organisation include but are not limited to :
    - (a) Build partnerships with other capable organisations to carry our projects.
    - (b) Develop tools (e.g. teaching resources) for use by projects and elsewhere.
    - (c) Raise funds for projects through :
      - (i) donations and sponsorship including member fees/subscriptions;
      - (ii) multi-lateral and bi-lateral aid agency funding programs; and
      - (iii) provision of consulting and other fee-based services.
  
- Values
  - Partners in Micro-Development (PIMD) is dedicated to improving access to education in developing countries and communities. In doing so, we value:
    - 1. Building partnerships
      - with those in the developing communities so that the real needs of the local people can be discerned, and so that they participate in determining their development priorities.
      - in our own community in order to foster increased understanding of our mutual development needs in both developed and developing countries.
      - amongst global organisations involved in development initiatives.
    - 2. Eradicating poverty through targeted education programs – so that through increased levels of basic language and ICT literacy, grass-roots communities are empowered to take effective hold of their destiny.
    - 3. Respecting and promoting the dignity of each human being – through enhancing and developing the knowledge and skills required to create a sustainable community environment.



## Management Committee 2017-2018

- The main office bearers in our Association have a wealth of experience in the fields of ICT and education and include qualifications in international development, business management and accounting :
- Dr. Mahesan Kandaiya, President has a Bachelor of Engineering , Master of Business, PhD, and is a Member of the Australian Computer Society. He has over thirty years experience in the IT industry having worked in Sri Lanka, Australia, and in pan-Asia Pacific roles.
- Dr. Donna Vaughan, Vice President has a Bachelor of Arts and Bachelor of Law degrees, a Masters in Social Science – Development Studies, and a PhD in Development Studies. Donna has over twenty years experience in ICT, project management, and management consulting. Donna has also lectured in undergraduate Globalisation and Development Studies, and post-graduate Public Policy at the University of New South Wales.
- Monica Vaughan, Treasurer has a Bachelor of Arts and Diploma in Education, over twenty-five years experience in teaching, and ten years experience in business management. Monica also holds a Bachelor of Theology, Masters in Theology, and Post Graduate Diploma in Accounting; she is actively involved in community development within her own locality. Monica plays a key role in our ESL and computer skills project for grades 1 and 2, having developed the curriculum which we are introducing in Sri Lanka.
- Judy Hawkes, Secretary has a Bachelor of Arts (Mathematics and Sociology) and over twenty years experience in ICT management and consulting both in the USA and Australia.
- Helen McLeod, ESL and Special Education Consultant, has a Bachelor of Arts, Graduate Diploma in Education, and a Masters in Special Education (Sensory Impairment, TESOL). Helen is an experienced teacher and plays a key role in our ESL and computer skills project for grades 1 and 2, including development and delivery of teacher training in Sri Lanka.
- Emma Cardenzana, Newsletter Editor, holds a Bachelor of Education, runs a literacy tutoring business and and teaches Primary School in Sydney. Emma and Paula Cardenzana developed the Grade 3-5 literacy based syllabus for the Lotus Program. Emma has also designed and conducted teacher training in Sri Lanka.
- Paula Cardenzana, Primary Literacy specialist, holds a degree in Primary Education and specialises in reading recovery teaching techniques at primary level. Paula and Emma Cardenzana developed the Grade 3-5 literacy based syllabus for the Lotus Program



# Financial Report – Management Committee Report for the Year Ended 30 June 2018

- PIMD is incorporated as an association under the NSW Associations Incorporation Act 1984 . The date of incorporation is 16 June 2003, Incorporation No. INC9879930.
- PIMD is a registered charity with the Australian Charities and Not-for-Profits Commission.
- PIMD is governed by a Management Committee. The Management Committee for PIMD present their report together with the full financial report of PIMD for the year ended 30 June 2018.
- The principal activity for the period under review was the ESL and Computer Literacy for Grades 1 and 2 Village School Program in Sri Lanka.
- All activities of PIMD in this period were funded mainly from member donations plus contributions in kind from members (time and expertise).
- It is anticipated that funding requirements for the 2018-2019 financial year will continue to be met from the same sources.
- PIMD adheres to the ACFID Code of Conduct. PIMD is not a signatory to the Code as most of our funds are managed by RAWCS on our behalf who are signatories and the signatory fees are prohibitive for an organisation of our size and limited financial resources.
- PIMD is also a registered charity under the Australian Charities and Not-for-profits Commission and fully complies with all reporting requirements.



# Financial Report – Statement of Financial Performance (Profit and Loss) for year-ended 30 June 2018

## Partners in Micro-development Inc. Statement of Financial Performance for the Year Ended 30 June 2018

	Note	2018 \$	2017 \$
<b>REVENUE</b>			
Donations and gifts – monetary & non-monetary	2(a)	127.00	224.00
Legacies and bequests		0	0
Grants		0	0
▪ AusAID		0	0
▪ Other Australian		352.34	1,322.28
▪ Other overseas		0	0
Investment income		0	0
Other income (member fees, bank interest, refunds)		0.28	0.39
<b>Total Revenue</b>		<b>479.62</b>	<b>1,546.67</b>
<b>DISBURSEMENTS</b>			
Overseas projects			
▪ Funds to overseas projects (travel & accommodation)	2(b)		503.63
▪ Other project costs	2(c)	352.34	818.65
Domestic projects		0	0
Community education		0	0
Fundraising costs	2(d)	0	0
▪ Public		0	0
▪ Government, multi-lateral and private		0	0
Administration	2(e)	172	169.41
<b>Total Disbursements</b>		<b>1,491.69</b>	<b>1,491.69</b>
Excess of revenue over disbursements (shortfall) before extraordinary items		(44.72)	54.98
Extraordinary items		0	0
<b>Excess of revenue over disbursements (shortfall) after extraordinary items</b>			
Funds available for future use at the beginning of the financial year		433.04	378.06
Amounts transferred to reserves		0	0
<b>FUNDS AVAILABLE FOR FUTURE USE AT THE END OF THE FINANCIAL YEAR</b>		<b>388.32</b>	<b>433.04</b>



# Financial Report– Statement of Financial Position (Balance Sheet) as at 30 June 2018

## Partners in Micro-development Inc. Statement of Financial Position as at 30 June 2018

	Note	2018 \$	2017 \$
<b>ASSETS</b>			
Cash	1(a)	388.32	433.04
Investments		0	0
Property, plant and equipment	1(b)	0	0
Other		0	0
<b>Total Assets</b>		<b>388.32</b>	<b>433.04</b>
<b>LIABILITIES</b>			
Creditors and borrowings		0	0
Provisions (GST)		0	0
<b>Total Liabilities</b>		<b>0</b>	<b>0</b>
<b>Net assets</b>		<b>388.32</b>	<b>433.04</b>
<b>EQUITY</b>			
Reserves		0	0
<b>Funds available for future use</b>		<b>388.32</b>	<b>433.04</b>
<b>Total equity</b>		<b>388.32</b>	<b>433.04</b>





# Financial Report– Statement of Cash Flows for Year Ended 30 June 2018

**Partners in Micro-development Inc.  
Statement of Cash Flows for the Year Ended 30 June 2018**

	2018 \$	2017 \$
<b>Cash Flows from Operating Activities</b>		
Revenue (cash)	352.34	1,422.28
Interest	0.28	0.39
Payments	(397.34)	(1,367.69)
Net GST movement	0	212.23
<b>Net cash used by operating activities</b>	<b>(44.72)</b>	<b>267.21</b>
<b>Cash Flows from Financing Activities</b>		
Member loans		
<b>Net movement in cash held</b>	<b>(44.72)</b>	<b>267.21</b>
Cash at the beginning of the financial year	433.04	165.83
<b>Cash at the end of the financial year</b>	<b>388.32</b>	<b>433.04</b>
<b>Components of cash</b>		
Cash at bank	388.32	433.04
Undeposited funds	0	0
Petty cash	0	0
<b>Cash at the end of the financial year</b>	<b>388.32</b>	<b>433.04</b>



# Financial Report for Year Ended 30 June 2018 – Notes

## 1. Notes to Statement of Financial Position

### ▪ (a) Cash at Bank

▪ Fund Raising	\$ 6.06
▪ Operating	<u>\$ 382.26</u>
	\$ 388.32

(b) Property plant & equipment – PIMD has no other no current non-cash assets.

## 2. Notes to Statement of Financial Performance

### ▪ (a) Donations and Gifts

▪ Cash	\$ 100.00
▪ Non-cash	<u>\$ 124.00</u>
	\$ 224.00

▪ Non-cash expenses met directly by members include post office box rental, Volunteer hours for administrative tasks and weekly English lessons via Skype have not been calculated.

▪ (b) There are no outstanding travel, accommodation or project costs pending reimbursement for the financial year.

(c) Administration costs include post office box rental and Office of Fair Trading fees for annual lodgement of report.

3. Contributions to our Rotary Australia World Community Services Account for 2017/2018 via PIMD account totalled \$358.90. All donations were processed directly through Rotary. No funds passed through PIMD accounts

4. As at 30 June 2018 \$6,225,46 remains in the Rotary Account available for future project work. There are no outstanding member expense claims.



# Financial Report – Management Committee Members Declaration

In accordance with Section 27 of the NSW Associations Incorporation Act 1984 and as authorised by resolution of the Management Committee, the undersigned office bearers certify that this financial report <sup>(1)</sup> has been submitted to the members at an annual general meeting of the incorporated association, held at Gladesville on 14 December, 2018 and has been accepted as a true and fair view of

- (a) the income and expenditure of the association during its last financial year,
- (b) the assets and liabilities of the association at the end of its last financial year,
- (c) the mortgages, charges and other securities of any description affecting any of the property of the association at the end of its last financial year.

Dr. Mahesan Kandaiya, President

Dr. Donna Vaughan, Vice President

Dated this 14<sup>th</sup> December 2018



# Audit Certificate

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## **Partners in Micro-Development Inc.**

### **Audit Certificate**

*I have sighted Partners in Micro-Development Inc.'s financial records and the financial records show that Partners in Micro-Development Inc. has bookkeeping processes in place to adequately record the association's income and expenditure and dealings with its assets and liabilities. The financial statements I have reviewed appear to accurately represent the financial transactions for the twelve months 1 July 2017 to 30 June 2018.*

**B. R. Stump CPA**  
**17 November 2018.**