



PIMD Annual Report 2012

Partners In Micro-Development Inc.
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Letter from the President

Dear Friends

First let me thank all our members, volunteers, and other supporters for your continued support to PIMD. The past year has been another busy year as we entered the first formal year of the new program structure in Sri Lanka for ESL and Computer Literacy for Grades 3-5, building on and incorporating our earlier Grade 1 and 2 program.

In January 2012, the PIMD Team visited all six schools in the new program and teachers in all classes demonstrated the progress they had made in the preceding six months (following on from the July 2011 training workshop). The demonstration lessons were excellent and the reports sent each month since then by our local Co-ordinating team indicate that the program is becoming well embedded in the schools. The team will visit again in January 2013.

Our focus in 2012-2013 will be on developing a structured program to help the teachers themselves improve their English. This is now our number one priority. We will be piloting a small number of 7" tablets as part of this strategy to enable mobile learning.

There have been changes to the law and regulation of charities in Australia. We will also be monitoring this to ensure we remain compliant.

I wish to thank our members, partners, and other supporters for your patience and continued support and invite and encourage you to stay with us as the journey continues .

Yours sincerely,

Mahesan Kandaiya
President



PIMD Overview

- Purpose
 - Partners In Micro-Development Inc. is formed for the purpose of undertaking development projects in Australia and overseas at a grass-roots community level focusing on education for children and adults, small business capacity building, and community level ICT services.
- Objectives
 - The objectives of the association are to build sustainable communities at the grass-roots level by enabling them to access development resources more readily than is possible through macro-level aid and development programs; and to accelerate development at area and country levels by linking these communities together to share resources.
- Activities
 - The main activities of the organisation include but are not limited to :
 - (a) Build partnerships with other capable organisations to carry our projects.
 - (b) Develop tools (e.g. teaching resources) for use by projects and elsewhere.
 - (c) Raise funds for projects through :
 - (i) donations and sponsorship including member fees/subscriptions;
 - (ii) multi-lateral and bi-lateral aid agency funding programs; and
 - (iii) provision of consulting and other fee-based services.
- Values
 - Partners in Micro-Development (PIMD) is dedicated to improving access to education in developing countries and communities. In doing so, we value:
 - 1. Building partnerships
 - with those in the developing communities so that the real needs of the local people can be discerned, and so that they participate in determining their development priorities.
 - in our own community in order to foster increased understanding of our mutual development needs in both developed and developing countries.
 - amongst global organisations involved in development initiatives.
 - 2. Eradicating poverty through targeted education programs – so that through increased levels of basic language and ICT literacy, grass-roots communities are empowered to take effective hold of their destiny.
 - 3. Respecting and promoting the dignity of each human being – through enhancing and developing the knowledge and skills required to create a sustainable community environment.



Management Committee 2011-2012

- The main office bearers in our Association have a wealth of experience in the fields of ICT and education and include qualifications in international development, business management and accounting :
 - Mahesan Kandaiya, President has a Bachelor of Engineering , Master of Business, and is a Member of the Australian Computer Society. He has over thirty years experience in the IT industry having worked in Sri Lanka, Australia, and in pan-Asia Pacific roles.
 - Donna Vaughan, Vice President has a Bachelor of Arts and Bachelor of Law degrees, a Masters in Social Science – Development Studies, and a PhD in Development Studies. Donna has over twenty years experience in ICT, project management, and management consulting. Donna has also lectured in Globalisation and Development Studies at the University of New South Wales and is currently Director of Academic Programs for CAPA International Education.
 - Monica Vaughan, Treasurer has a Bachelor of Arts and Diploma in Education, over twenty-five years experience in teaching, and ten years experience in business management. Monica also holds a Bachelor of Theology and Post Graduate Diploma in Accounting; she is actively involved in community development within her own locality. Monica plays a key role in our ESL and computer skills project for grades 1 and 2, having developed the curriculum which we are introducing in Sri Lanka.
 - Judy Hawkes, Secretary has a Bachelor of Arts (Mathematics and Sociology) and over twenty years experience in ICT management and consulting both in the USA and Australia.
 - Helen McLeod, ESL and Special Education Consultant, has a Bachelor of Arts, Graduate Diploma in Education, and a Masters in Special Education (Sensory Impairment, TESOL). Helen is an experienced teacher and plays a key role in our ESL and computer skills project for grades 1 and 2, including development and delivery of teacher training in Sri Lanka.
 - Emma Cardenzana, Newsletter Editor, holds a Bachelor of Education, and teaches Primary School in Sydney.
 - *Sarah Cardenzana*, Membership Co-ordinator, works in the environmental restoration field and is completing a degree in Environmental Science (Conservation and Management) at Charles Sturt University. Sarah has an interest in the cultural and environmental aspects of developing countries, as well as community self-sustainability. She brings excellent computer and organisational skills to PIMD. Sarah received a Youth Vocational Award for Information Technology in 2004.
 - *Claire Lanigan*, Planning and Strategy, is a chartered accountant who has worked in corporate finance for many years and has twenty five years'experience consulting to businesses in Australia and internationally. She has until recently been the Vice Chair of the Mary MacKillop Foundation, a not-for-profit organization supporting small life-changing, community-based, self help projects..



Financial Report – Management Committee Report for the Year Ended 30 June 2012

- PIMD is incorporated as an association under the NSW Associations Incorporation Act 1984 . The date of incorporation is 16 June 2003, Incorporation No. INC9879930.
- PIMD is governed by a Management Committee. The Management Committee for PIMD present their report together with the full financial report of PIMD for the year ended 30 June 2012.
- The principal activity for the period under review was the ESL and Computer Literacy for Grades 1 and 2 Village School Program in Sri Lanka.
- All activities of PIMD in this period were funded mainly from member donations plus contributions in kind from members (time and expertise).
- It is anticipated that the activities of the subsequent period (July 2012-June 2013) will be increased as the Sri Lanka program moves into its third year of a four year strategy since re-launch. Funding requirements will continue to be met from the same sources and in addition fund-raising activities.
- A decision was taken by the Committee in 2005 and again in 2008, and 2010 to delay application for AusAID Accreditation for another two years. The benefits of accreditation can also be achieved through our association with RAWCS. This position has been reviewed. An indicative timeline for meeting the criteria for accreditation is two years and the Management Committee will begin in early 2013 to make the necessary changes to meet these criteria in that broad timeframe.
- PIMD adheres to the ACFID Code of Conduct. PIMD is not a signatory to the Code as most of our funds are managed by RAWCS on our behalf who are signatories and the signatory fees are prohibitive for an organisation of our size and limited financial resources. As a condition of AusAID accreditation PIMD will need to become a formal signatory. This will be reviewed in 2013.



Financial Report – Statement of Financial Performance (Profit and Loss) for year-ended 30 June 2012

Partners in Micro-development Inc. Statement of Financial Performance for the Year Ended 30 June 2012

	Note	2012 \$	2011 \$
REVENUE			
Donations and gifts – monetary & non-monetary	2(a)	2,023.45	453.17
Legacies and bequests		0	0
Grants		0	0
▪ AusAID		0	0
▪ Other Australian		15,981.07	9,941.29
▪ Other overseas		0	0
Investment income		0	0
Other income (member fees, bank interest, refunds)		10.72	4.31
Total Revenue		18,015.24	10,398.77
DISBURSEMENTS			
Overseas projects			
▪ Funds to overseas projects (travel & accommodation)	2(b)	12,621.49	8,682.94
▪ Other project costs	2(c)	4,203.26	1,258.35
Domestic projects		0	0
Community education		1,299.00	0
Fundraising costs	2(d)	0	0
▪ Public		0	0
▪ Government, multi-lateral and private		0	0
Administration	2(e)	187.10	169.50
Total Disbursements		18,310.85	10,110.79
Excess of revenue over disbursements (shortfall) before extraordinary items		(295.61)	287.98
Extraordinary items		0	0
Excess of revenue over disbursements (shortfall) after extraordinary items			
Funds available for future use at the beginning of the financial year		704.20	416.22
Amounts transferred to reserves		0	0
FUNDS AVAILABLE FOR FUTURE USE AT THE END OF THE FINANCIAL YEAR		408.59	704.20



Financial Report— Statement of Financial Position (Balance Sheet) as at 30 June 2012

Partners in Micro-development Inc. Statement of Financial Position as at 30 June 2012

	Note	2012 \$	2011 \$
ASSETS			
Cash	1(a)	230.15	632.10
Investments		0	0
Property, plant and equipment	1(b)	0	0
Other		0	0
Total Assets		230.15	632.10
LIABILITIES			
Creditors and borrowings		0	0
Provisions (GST)		(178.44)	(72.10)
Total Liabilities		(178.44)	(72.10)
Net assets		408.59	704.20
EQUITY			
Reserves		0	0
Funds available for future use		408.59	704.20
Total equity		408.59	704.20



Financial Report— Statement of Cash Flows for Year Ended 30 June 2012

Partners in Micro-development Inc. Statement of Cash Flows for the Year Ended 30 June 2012

	2012 \$	2011 \$
Cash Flows from Operating Activities		
Revenue (cash)	17,863.07	10,394.46
Interest	10.72	4.31
Payments	(18,169.40)	(10,110.79)
Net GST movement	(106.34)	(64.53)
Net cash used by operating activities	(401.95)	223.45
Cash Flows from Financing Activities		
Member loans		
Net movement in cash held	(401.95)	223.45
Cash at the beginning of the financial year	632.10	408.65
Cash at the end of the financial year	230.15	632.10
Components of cash		
Cash at bank	230.15	632.10
Undeposited funds	0	0
Petty cash	0	0
Cash at the end of the financial year	230.15	632.10



Financial Report for Year Ended 30 June 2012 – Notes

1. Notes to Statement of Financial Position

- (a) Cash at Bank
 - Fund Raising \$ 55.23
 - Operating \$ 174.92
 - \$ 230.15

(b) Property plant & equipment – All computers donated on previous years were refurbished and given to schools involved in PIMD programs. Refurbishment and shipping costs were expensed during prior years. Whilst PIMD has the authority to retrieve computers under certain conditions it holds no computers. PIMD has no other assets

2. Notes to Statement of Financial Performance

- (a) Donations and Gifts
 - Cash \$ 1,882.00
 - Non-cash \$ 141.45
 - \$ 2,023.45
 - Cash donations included \$1,000 from IBM and a member contribution for shortfall in funds to cover project costs. Non-cash is expenses met directly by members for printing and postage of newsletters.
- (b) A team of 5 met conducted a teacher workshop in July 2011 to launch the next phase of our project. This phase includes the provision of levelled readers for Grades 3 to 5 to assist with fluency in ESL.
- (c) Other Project Costs included purchase of Phonics Alive from Advance Software for each school and printing costs associated with the Readers for each school.
- (d) Fund-raising Costs: There were no special fund raising efforts during the Financial Year ending June 2012. All funds from previous fund raising appeals have been expended.
- (e) Administration costs include bank charges, post office box rental and Office of Fair Trading fees.

3. Contributions to our Rotary Australia World Community Services Account for 2011-2012 totalled \$14,997 and funds accessed through RAWCS to meet project costs totalled \$15,981.07.



Financial Report – Management Committee Members Declaration

In accordance with Section 27 of the NSW Associations Incorporation Act 1984 and as authorised by resolution of the Management Committee, the undersigned office bearers certify that this financial report ⁽¹⁾ has been submitted to the members at an annual general meeting of the incorporated association, held at Gladesville on 11 December 2012 and has been accepted as a true and fair view of

- (a) the income and expenditure of the association during its last financial year,
- (b) the assets and liabilities of the association at the end of its last financial year,
- (c) the mortgages, charges and other securities of any description affecting any of the property of the association at the end of its last financial year.

Mahesan Kandaiya, President

Donna Vaughan, Vice President

Dated this 11th December 2012



Audit Certificate

Partners in Micro-Development Inc.

Audit Certificate

I have sighted Partners in Micro-Development Inc.'s financial records and the financial records show that Partners in Micro-Development Inc. has bookkeeping processes in place to adequately record the association's income and expenditure and dealings with its assets and liabilities. The financial statements I have reviewed appear to accurately represent the financial transactions for 2012.

B. R. Stump CPA
24 November 2012.