



PIMD Annual Report 2008

Partners In Micro-Development Inc.
P.O. Box 165
Gladesville NSW 2111
AUSTRALIA

ABN : 74 682 964 169

www.microdevpartners.org



Contents

	Page
▪ Letter from the President	3
▪ PIMD Overview	4
▪ Management Committee 2007-2008	5
▪ Full Financial Report	6
▪ Directors Report	6
▪ Statement of Financial Performance as at 30 June 2008	7
▪ Statement of Financial Position as at 30 June 2008	8
▪ Statement of Cash Flows for Year Ended 30 June 2008	9
▪ Table of Cash Movements for Designated Purposes	10
▪ Notes	11
▪ Directors Declaration	12
▪ Auditor's Letter	13



Letter from the President

Dear Friends

First let me thank all our members, volunteers, and other supporters for your generosity and ongoing commitment to the work of PIMD throughout 2007/2008. The last year has continued to be very quiet for us due to the ongoing conflict in Sri Lanka.

We have therefore continued to work on the e-learning course for “Teaching with Computers”. This is near completion and will be ready for deployment in the new year. Our quarterly Newsletter to teachers has continued and developed thanks to all our contributors and especially our Editor, Emma.

We will continue to monitor the situation in Sri Lanka and as soon as it becomes possible we will be back on the ground re-commencing our work. Our World Bank funded project is still going through the approval process which has been impacted by the conflict.

I wish to thank our members, partners, and other supporters for your patience and continued support and invite and encourage you to stay with us as the journey continues .

Mahesan Kandaiya
President



PIMD Overview

- Purpose
 - Partners In Micro-Development Inc. is formed for the purpose of undertaking development projects in Australia and overseas at a grass-roots community level focusing on education for children and adults, small business capacity building, and community level ICT services.
- Objectives
 - The objectives of the association are to build sustainable communities at the grass-roots level by enabling them to access development resources more readily than is possible through macro-level aid and development programs; and to accelerate development at area and country levels by linking these communities together to share resources.
- Activities
 - The main activities of the organisation include but are not limited to :
 - (a) Build partnerships with other capable organisations to carry our projects.
 - (b) Develop tools (e.g. teaching resources) for use by projects and elsewhere.
 - (c) Raise funds for projects through :
 - (i) donations and sponsorship including member fees/subscriptions;
 - (ii) multi-lateral and bi-lateral aid agency funding programs; and
 - (iii) provision of consulting and other fee-based services.
- Values
 - Partners in Micro-Development (PIMD) is dedicated to improving access to education in developing countries and communities. In doing so, we value:
 - 1. Building partnerships
 - with those in the developing communities so that the real needs of the local people can be discerned, and so that they participate in determining their development priorities.
 - in our own community in order to foster increased understanding of our mutual development needs in both developed and developing countries.
 - amongst global organisations involved in development initiatives.
 - 2. Eradicating poverty through targeted education programs – so that through increased levels of basic language and ICT literacy, grass-roots communities are empowered to take effective hold of their destiny.
 - 3. Respecting and promoting the dignity of each human being – through enhancing and developing the knowledge and skills required to create a sustainable community environment.



Management Committee 2007-2008

- The main office bearers in our Association have a wealth of experience in the fields of ICT and education and include qualifications in international development, business management and accounting :
- Mahesan Kandaiya, President has a Bachelor of Engineering degree and over thirty years experience in the IT industry having worked in Sri Lanka, Australia, and in pan-Asia Pacific roles.
- Donna Vaughan, Vice President has a Bachelor of Arts and Bachelor of Law degrees, and over twenty years experience in ICT, project management, and management consulting. Donna also has a Graduate Certificate in International Development and is currently undertaking a Masters In Social Science (International Development).
- Monica Vaughan, Treasurer has a Bachelor of Arts and Diploma in Education, over twenty-five years experience in teaching, and ten years experience in business management. Monica also holds a Bachelor of Theology and Post Graduate Diploma in Accounting; she is actively involved in community development within her own locality. Monica plays a key role in our ESL and computer skills project for grades 1 and 2, having developed the curriculum which we are introducing in Sri Lanka.
- Judy Hawkes, Secretary has a Bachelor of Arts (Mathematics and Sociology) and over twenty years experience in ICT management and consulting both in the USA and Australia.
- Helen McLeod, ESL and Special Education Consultant, has a Bachelor of Arts, Graduate Diploma in Education, and a Masters in Special Education (Sensory Impairment, TESOL). Helen is an experienced teacher and plays a key role in our ESL and computer skills project for grades 1 and 2, including development and delivery of teacher training in Sri Lanka.
- Desne Doman, Marketing and Technology, and Finance Sub-committee has a Bachelor of Science and a Masters in Business Administration and over twenty years experience in ICT and project management. Desne has managed projects in the United Kingdom, South Africa and Australia.
- Anand Manu, Finance Sub-committee, is completing his degree in Software Engineering and is also a partner in a secondary grades tutoring business call In-Tuition.
- Taline Babikian, Chair of the PIMD fund-raising committee, has qualifications and extensive experience in information and records management, and knowledge management, as well as being involved in fund-raising for several voluntary non-profit organisations.



Financial Report – Management Committee Report for the Year Ended 30 June 2008

- PIMD is incorporated as an association under the NSW Associations Incorporation Act 1984 . The date of incorporation is 16 June 2003, Incorporation No. INC9879930.
- PIMD is governed by a Management Committee. The Management Committee for PIMD present their report together with the full financial report of PIMD for the year ended 30 June 2008.
- The principal activity for the period under review was the ESL and Computer Literacy for Grades 1 and 2 Village School Program in Sri Lanka.
- All activities of PIMD in this period were funded mainly from member donations plus contributions in kind from members (time and expertise).
- It is anticipated that the activities of the subsequent period (July 2008-June 2009) will be similar. Funding requirements will continue to be met from the same sources.
- A decision was taken by the Committee in 2005 to delay application for AusAID Accreditation for another two years. The benefits of accreditation can also be achieved through our association with RAWCS. This position will be reviewed in 2008.
- PIMD adheres to the ACFID Code of Conduct. PIMD is not a signatory to the Code as most of our funds are managed by RAWCS on our behalf who are signatories and the signatory fees are prohibitive for an organisation of our size and limited financial resources.



Audited Financial Report – Statement of Financial Performance (Profit and Loss) for year-ended 30 June 2008

Partners in Micro-development Inc. Statement of Financial Performance for the Year Ended 30 June 2008

	Note	2008 \$	2007 \$
REVENUE			
Donations and gifts – monetary & non-monetary	2(a)	3,475.00	32,877.42
Legacies and bequests		0	0
Grants		0	0
▪ AusAID		0	0
▪ Other Australian		0	0
▪ Other overseas		0	0
Investment income		0	0
Other income (member fees, bank interest, refunds)		12.38	312.40
Total Revenue		3,487.38	33,189.82
DISBURSEMENTS			
Overseas projects			
▪ Funds to overseas projects (travel & accommodation)	2(b)	0	13,265.60
▪ Other project costs	2(c)	3,674.38	20,017.04
Domestic projects		0	0
Community education		0	0
Fundraising costs	2(d)	0	0
▪ Public		0	0
▪ Government, multi-lateral and private		0	0
Administration		158.35	102.96
Total Disbursements		3,832.73	33,385.60
Excess of revenue over disbursements (shortfall) before extraordinary items		(345.35)	(195.78)
Extraordinary items		0	0
Excess of revenue over disbursements (shortfall) after extraordinary items		(345.35)	(195.78)
Funds available for future use at the beginning of the financial year		1,143.81	1,339.59
Amounts transferred to reserves		0	0
FUNDS AVAILABLE FOR FUTURE USE AT THE END OF THE FINANCIAL YEAR		798.46	1,143.81



Audited Financial Report– Statement of Financial Position (Balance Sheet) as at 30 June 2008

Partners in Micro-development Inc. Statement of Financial Position as at 30 June 2008

	Note	2008 \$	2007 \$
ASSETS			
Cash	1(a)	547.16	1,029.10
Investments		0	0
Property, plant and equipment	1(b)	0	0
Other		0	0
Total Assets		547.16	1,029.10
LIABILITIES			
Creditors and borrowings		0	0
Provisions (GST)		(251.30)	(114.71)
Total Liabilities		(251.30)	(114.71)
Net assets		798.46	1,143.81
EQUITY			
Reserves		0	0
Funds available for future use		798.46	1,143.81
Total equity		798.46	1,143.81



Audited Financial Report– Statement of Cash Flows for Year Ended 30 June 2008

Partners in Micro-development Inc. Statement of Cash Flows for the Year Ended 30 June 2008

	2008 \$	2007 \$
Cash Flows from Operating Activities		
Revenue (cash)	2,250.00	16,587.51
Interest	12.38	7.40
Payments	(2,607.73)	(16,790.69)
Net GST movement	(136.59)	68.22
Net cash used by operating activities	(481.94)	(127.56)
Cash Flows from Financing Activities		
Member loans		
Net movement in cash held	(481.94)	(127.56)
Cash at the beginning of the financial year	1,029.10	1,156.66
Cash at the end of the financial year	547.16	1,029.10
Components of cash		
Cash at bank	547.16	1,029.10
Undeposited funds	0	0
Petty cash	0	0
Cash at the end of the financial year	547.16	1,029.10



Audited Financial Report – Table of Cash Movements for Designated Purposes for Year Ended 30 June 2008

**Partners in Micro-development Inc.
Table of Cash Movement for Designated Purposes Year Ended 30 June 2008**

	Cash available at start of year \$	Cash raised during year \$	Cash disbursed during year \$	Cash available at year end \$
ALL FUNDS FROM PAST APPEAL FUNDS HAVE BEEN FULLY DISBURSED				
Total for other purposes	1,029.10	2,262.38	2,744.32	547.16
Total	1,029.10	2,262.38	2,744.32	547.16



Financial Report for Year Ended 30 June 2008 – Notes

1. Notes to Statement of Financial Position

▪ (a) Cash at Bank	
▪ Fund Raising	\$ 106.29
▪ Operating	<u>\$ 440.87</u>
	\$ 547.16

(b) Property plant & equipment – All computers donated on previous years were refurbished and given to schools involved in PIMD programs. Refurbishment and shipping costs were expensed during prior years. Whilst PIMD has the authority to retrieve computers under certain conditions it holds no computers. PIMD has no other assets

2. Notes to Statement of Financial Performance

▪ (a) Donations and Gifts	
▪ Cash	\$ 2,250.00
▪ Non-cash	<u>\$ 1,225.00</u>
	\$ 3,475.00
▪ Volunteer time calculated according to Aus Aid's Recognised Development Expenditure (RDE) guide.	
▪ As RDE does not permit more than 50% of total receipts to be donations in kind (including volunteer time), the printing of Newsletters by Harris Technology and the mailing of them by PIMD members has not been included in Financial Reports.	
▪ (b) Travel and accommodation – no travel has been undertaken for project purposes during this financial year.	
▪ (c) Other Project Costs	
▪ Software and newsletters	\$ 449.38
▪ Course Transfer to CD	\$ 2,000.00
▪ Volunteer time (non cash)	<u>\$ 1,225.00</u>
▪ Total	\$20,017.04

(d) Fund-raising Costs (see *Table of Cash Movements for Designated Purposes*) There were no special fund raising efforts during the Financial Year ending June 2008. All funds from previous fund raising appeals have been expended.

3. The accounts do not include donations and invoices paid through our account with Rotary Australia World Community Services (RAWCS). The opening balance at 1 July 2007 was \$571.16. Total donations to this account for 2008 were \$1,500 and total invoices paid were \$0. The balance of funds held on our behalf by RAWCS as at 30 June 2008 was \$2,071.16.



Financial Report – Management Committee Members Declaration

In accordance with Section 27 of the NSW Associations Incorporation Act 1984 and as authorised by resolution of the Management Committee, the undersigned office bearers certify that this financial report ⁽¹⁾ has been submitted to the members at an annual general meeting of the incorporated association, held at Gladesville on 16th December 2008 and has been accepted as a true and fair view of

- (a) the income and expenditure of the association during its last financial year,
- (b) the assets and liabilities of the association at the end of its last financial year,
- (c) the mortgages, charges and other securities of any description affecting any of the property of the association at the end of its last financial year.

Mahesan Kandaiya, President

Donna Vaughan, Vice President

Dated this 16th December 2008



Auditor's Report

Audit report

for the financial year ended 30 June 2008

To the Board of 'Partners in Micro Development',

Scope

Firstly, it should be noted that the Board of 'Partners in Micro Development' (PIMD) is responsible for the Company's financial reports.

I have conducted an independent audit of the PIMD financial reports for 2007/08 in order to express an opinion on them to the PIMD Board, its members and other external users including the World Bank.

The reports that I have audited consist of the income statement, statements of financial performance, financial position, cash flows, and their accompanying notes for the twelve months ended 30 June 2008.

My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial report is free of material misstatement. My procedures included examination, on a test basis, of evidence supporting the amounts in the financial reports, and an evaluation of the accounting policies used. These procedures have been undertaken to form an opinion whether, in all material respects, the financial reports represent a true and fair view of the Company's financial position and performance in accordance with Australian Accounting Standards and other mandatory professional reporting requirements in Australia.

I wish to declare that whilst I am a Certified Practising Account (member number 9175736) I am not a registered auditor. I understand that a major purpose of this audit was to adhere to the conditions of a World Bank grant application, which required an audit by a CPA whom did not have to be a registered auditor. The difficulty of this audit was not high and in my opinion was well within my auditing abilities.

The audit opinion expressed in this report has been formed on the above basis.

Audit opinion

In my opinion the financial reports of 'Partners in Micro Development' have been prepared in accordance with Australian Accounting Standards, the Corporations Act and Regulations (2001), and all other mandatory financial reporting requirements in Australia. The reports represent a true and fair view of their financial position as at 30 June 2008 and of the organisation's performance for the financial year ended on that date.

Matthew Faulkner CPA
Five Dock, 5 January 2008