



PIMD Annual Report 2006

Partners In Micro-Development Inc.
P.O. Box 165
Gladesville NSW 2111
AUSTRALIA

ABN : 74 682 964 169

www.microdevpartners.org



Contents

	Page
▪ Letter from the President	3
▪ PIMD Overview	4
▪ Management Committee	5
▪ Achievements for 2005 / 2006	6
▪ Priorities for 2006 / 2007	7
▪ Full Financial Report	8
▪ Directors Report	8
▪ Statement of Financial Performance as at 30 June 2006	9
▪ Statement of Financial Position as at 30 June 2006	10
▪ Statement of Cash Flows for Year Ended 30 June 2006	11
▪ Table of Cash Movements for Designated Purposes	12
▪ Notes	13
▪ Directors Declaration	14



Letter from the President

Dear Friends

First let me thank all our members, volunteers, and other supporters for your generosity and ongoing commitment to the work of PIMD throughout 2005/2006. Once again we have had a busy year with delivery of 60 computers and 40 printers to the schools in Sri Lanka and a further Teacher Training event in Kandy in July 2006 with all the course development and planning involved from late 2005 onwards.

We are particularly pleased to see our self-help model gain traction with the teachers who attended the July 2006 course in Kandy subsequently running the same course themselves twice for their colleagues.

Unfortunately the security situation in Sri Lanka has deteriorated significantly since November 2005. This has impacted many of our teachers and schools. We are hopeful that by March 2007 we will be able to once again send a team over to regain momentum.

Our fund-raising activities in the past year have been very limited but we now have a fund-raising sub-committee who are planning several events for 2006 / 2007 which will hopefully fund solar power for the Sri Lanka schools as well as ongoing field support.

We still have a long way to go in Sri Lanka in order to evaluate the program and its effectiveness. We now have significant investment in intellectual capital which we hope to be able to use to benefit other countries as and when we have the capacity to do so.

As a volunteer organisation our administrative overheads are very low. We are pleased to be able to report to our donors that our admin expense as a percentage of total expense (including expenses met through RAWCS donations) is 3.9% and reducing.

I wish to thank our members, partners, and other supporters for your contributions so far and invite and encourage you to stay with us as the journey continues !

Yours sincerely,

Mahesan Kandaiya
President



PIMD Overview

- Purpose
 - Partners In Micro-Development Inc. is formed for the purpose of undertaking development projects in Australia and overseas at a grass-roots community level focusing on education for children and adults, small business capacity building, and community level ICT services.
- Objectives
 - The objectives of the association are to build sustainable communities at the grass-roots level by enabling them to access development resources more readily than is possible through macro-level aid and development programs; and to accelerate development at area and country levels by linking these communities together to share resources.
- Activities
 - The main activities of the organisation include but are not limited to :
 - (a) Build partnerships with other capable organisations to carry our projects.
 - (b) Develop tools (e.g. teaching resources) for use by projects and elsewhere.
 - (c) Raise funds for projects through :
 - (i) donations and sponsorship including member fees/subscriptions;
 - (ii) multi-lateral and bi-lateral aid agency funding programs; and
 - (iii) provision of consulting and other fee-based services.
- Values
 - Partners in Micro-Development (PIMD) is dedicated to improving access to education in developing countries and communities. In doing so, we value:
 - 1. Building partnerships
 - with those in the developing communities so that the real needs of the local people can be discerned, and so that they participate in determining their development priorities.
 - in our own community in order to foster increased understanding of our mutual development needs in both developed and developing countries.
 - amongst global organisations involved in development initiatives.
 - 2. Eradicating poverty through targeted education programs – so that through increased levels of basic language and ICT literacy, grass-roots communities are empowered to take effective hold of their destiny.
 - 3. Respecting and promoting the dignity of each human being – through enhancing and developing the knowledge and skills required to create a sustainable community environment.



Management Committee 2005-2006

- The main office bearers in our Association have a wealth of experience in the fields of ICT and education and include qualifications in international development, business management and accounting :
 - Mahesan Kandaiya, President has a Bachelor of Engineering degree and over thirty years experience in the IT industry having worked in Sri Lanka, Australia, and in pan-Asia Pacific roles.
 - Donna Vaughan, Vice President has a Bachelor of Arts and Bachelor of Law degrees, and over twenty years experience in ICT, project management, and management consulting. Donna also has a Graduate Certificate in International Development and is currently undertaking a Masters In Social Science (International Development).
 - Monica Vaughan, Treasurer has a Bachelor of Arts and Diploma in Education, over twenty-five years experience in teaching, and ten years experience in business management. Monica also holds a Bachelor of Theology and Post Graduate Diploma in Accounting; she is actively involved in community development within her own locality. Monica plays a key role in our ESL and computer skills project for grades 1 and 2, having developed the curriculum which we are introducing in Sri Lanka.
 - Judy Hawkes, Secretary has a Bachelor of Arts (Mathematics and Sociology) and over twenty years experience in ICT management and consulting both in the USA and Australia.
 - Helen McLeod, ESL and Special Education Consultant, has a Bachelor of Arts, Graduate Diploma in Education, and a Masters in Special Education (Sensory Impairment, TESOL). Helen is an experienced teacher and plays a key role in our ESL and computer skills project for grades 1 and 2, including development and delivery of teacher training in Sri Lanka.
 - Desne Doman, Marketing and Technology, has a Bachelor of Science and a Masters in Business Administration and over twenty years experience in ICT and project management. Desne has managed projects in the United Kingdom, South Africa and Australia.
 - Taline Babikian, Chair of the PIMD fund-raising committee, has qualifications and extensive experience in information and records management, and knowledge management.



Achievements 2005 - 2006

- In April 2006 we shipped 60 PIII computers donated by Optus and refurbished at cost by Workventures Australia, together with 40 Canon printers to Colombo for distribution to the schools in our program. All schools now have two computers and a printer.
- We also received a donation from Protea Textware of their English software for adults, Issues in English. This has been distributed to the teachers in our program to assist them in improving their own English.
- Advanced Software Australia continues to support our work and donated further copies of their Phonics Alive software so that each school now has a copy of this software which is used by the children to learn English.
- In July 2006, after months of planning and course development, we were finally able to run a train-the-trainers course for nine teachers from Kilinochchi and Trincomalee (Tamil and Sinhalese) on "Computers in Education". This course was a new enhanced version of the earlier course run in Kilinochchi. After July, the teachers who attended the Kandy course conducted two further courses themselves for their colleagues who were not able to participate in Kandy. The Kandy event was a great success and we are indebted to our volunteers – Monica, Helen, and Lyn – for the months of hard work they put in in developing the course as well as their very professional delivery in Kandy. The teachers who attended also undertook a very difficult journey to reach Kandy and worked extremely hard during the course for which they are to be highly commended.
- At the Kandy course we launched a new tool for the teachers, a CD with useful websites downloaded from the Internet by Desne. The CD can be accessed through Internet Explorer thereby giving the Teachers some exposure to the Internet without being online.
- We have also begun work to migrate the teacher training courses to an e-learning platform so that more teachers in more schools can benefit without us incurring the high cost of face-to-face delivery.
- Our quarterly Newsletter for the Teachers continued throughout the year and is now reaching 60 schools and teachers.
- Last but not least, we continue our relationship with Rotary Australia World Community Services (RAWCS) and look forward to expanding this relationship in the next year.



Priorities for 2006 / 2007

- In 2006 – 2007 we will continue to :
 - Grow our base of volunteers who are professionals in our chosen areas
 - Form partnerships with industry, professions, and donors
 - Build a sustainable funding base for a continued professional delivery
 - Maintain current management, governance and financial structure and review on an annual basis
 - Increase our fund-raising activities
- A key goal for this next year is to launch an e-learning based version of our teacher training courses. This is being developed by Monica and Lyn who are both undertaking post-graduate studies in this field.
- We will also be focusing on infrastructure for the schools, in particular solar power and Internet connections.
- Our field work in 2006 / 2007 will be focused on building collaborative networks between the teachers themselves to support each other as well as launching formal evaluation together with the Provincial department of Education, North-east Province.



Financial Report – Management Committee Report for the Year Ended 30 June 2006

- PIMD is incorporated as an association under the NSW Associations Incorporation Act 1984 . The date of incorporation is 16 June 2003, Incorporation No. INC9879930.
- PIMD is governed by a Management Committee. The Management Committee for PIMD present their report together with the full financial report of PIMD for the year ended 30 June 2006.
- The principal activity for the period under review was the ESL and Computer Literacy for Grades 1 and 2 Village School Program in Sri Lanka.
- All activities of PIMD in this period were funded mainly from member donations plus contributions in kind from members (time and expertise).
- It is anticipated that the activities of the subsequent period (July 2006-June 2007) will be similar. However funding requirements will largely be met by fund-raising activities (donations) and support in kind through partnerships.
- A decision was taken by the Committee in 2005 to delay application for AusAID Accreditation for another two years. The benefits of accreditation can also be achieved through our association with RAWCS. This position will be reviewed at the end of the 2006 / 2007 financial year.
- PIMD adheres to the ACFID Code of Conduct. PIMD is not a signatory to the Code as most of our funds are managed by RAWCS on our behalf who are signatories and the signatory fees are prohibitive for an organisation of our size and limited financial resources.
- As an incorporated association under NSW law we are not required to have our finances audited. For the 2005 / 2006 financial year we have decided not to be formally audited but have instead established a Finance Sub-committee of two volunteers who will review the financial records and reports in detail on behalf of all members and report at the AGM.



Audited Financial Report – Statement of Financial Performance (Profit and Loss) as at 30 June 2006

Partners in Micro-development Inc. Statement of Financial Performance for the Year Ended 30 June 2006

	2006 \$0.00	2005 \$0.00
REVENUE		
Donations and gifts – monetary & non-monetary (excluding donations and expenses through Rotary International Overseas Aid Fund totaling \$24,460 for the financial year)	39,234.31	52,759.70
Legacies and bequests	0	0
Grants	0	0
▪ AusAID	0	0
▪ Other Australian	0	0
▪ Other overseas	0	0
Investment income	0	0
Other income (member fees, bank interest, refunds)	350.43	46.55
Total Revenue	39,584.74	52,806.25
DISBURSEMENTS		
Overseas projects		
▪ Funds to overseas projects (excluding project expenses met through Rotary Overseas Aid Fund totaling \$11,173.50 for the financial year)	7,149.52	19,973.42
▪ Other project costs	36,759.54	8,875.15
Domestic projects	0	0
Community education	0	0
Fundraising costs	172.73	3,977.27
▪ Public	0	0
▪ Government, multi-lateral and private	0	0
Administration	2,268.07	1,444.32
Total Disbursements	46,349.86	34,270.16
Excess of revenue over disbursements (shortfall) before extraordinary items	(6,765.12)	18,536.09
Extraordinary items	0	500.00
Excess of revenue over disbursements (shortfall) after extraordinary items	(6,765.12)	18036.09
Funds available for future use at the beginning of the financial year	8,104.71	(9,931.38)
Amounts transferred to reserves	0	0
FUNDS AVAILABLE FOR FUTURE USE AT THE END OF THE FINANCIAL YEAR	1,339.59	8,104.71



Audited Financial Report– Statement of Financial Position (Balance Sheet) as at 30 June 2006

Partners in Micro-development Inc.
Statement of Financial Position as at 30 June 2006

	2006 \$0.00	2005 \$0.00
ASSETS		
Cash	1,156.66	8,452.43
Investments	0	0
Property, plant and equipment	0	0
Other	0	0
Total Assets	1,156.66	8,452.43
LIABILITIES		
Creditors and borrowings	0	0
Provisions (GST)	(182.93)	347.72
Total Liabilities	(182.93)	347.72
Net assets	1,339.93	8,104.71
EQUITY		
Reserves	0	0
Funds available for future use	1,339.93	8,104.71
Total equity	1,339.93	8,104.71



Audited Financial Report– Statement of Cash Flows

Partners in Micro-development Inc.
Statement of Cash Flows for the Year Ended 30 June 2006

	2006 \$0.00	2005 \$0.00
Cash Flows from Operating Activities		
Revenue (cash – interest)	1,658.00	30,914.55
Interest	30.43	26.55
Payments	(8,453.55)	(25,895.01)
Net GST movement	(530.65)	364.95
Net cash used by operating activities	(7,295.77)	5,411.04
Cash Flows from Financing Activities		
Member loans		
Net movement in cash held	(7,295.77)	5,411.04
Cash at the beginning of the financial year	8,452.43	3,041.39
Cash at the end of the financial year	1,156.66	8,452.43
Components of cash		
Cash at bank	1,156.66	8,452.43
Undeposited funds	0	0
Petty cash	0	0
Cash at the end of the financial year	1,156.66	8,452.43



Audited Financial Report – Table of Cash Movements for Designated Purposes

Partners in Micro-development Inc.
Table of Cash Movement for Designated Purposes Year Ended 30 June 2006

	Cash available at start of year	Cash raised during year	Cash disbursed during year	Cash available at year end
Appeal Aug 2004 for purchase of computers	2,055.00	0.00	2,055.00	0.00
Appeal June 2005 for purchase of computers	4,162.28	0.00	3,988.71	173.57
Garage sale for project costs	0.00	190.00	0.00	190.00
Appeal March 06 for purchase of computers	0.00	508.00	0.00	508.00
Total for other purposes	2,235.15	990.43	2,940.49	285.09
Total	8,452.43	1,688.43	8,984.20	1,156.66



Financial Report – Notes

Notes to Statement of Financial Position

- Cash at Bank: Fund Raising Account \$890.14
- Cash at Bank: Operating Account \$266.52

Notes to Statement of Financial Performance

- Donations and Gifts included non-cash components of:
 - Volunteer time calculated according to RDE guide \$36,759.54
 - Other administrative expenses met by members \$1,136.77
- Other Project Expenses include non-cash component of volunteer time of \$36,759.54.
- Fund-raising; see Table of Cash Movements for Designated Purposes on previous page. Fund raising efforts for the Financial Year ending June 2006 included a garage sale and a collection at the Open Air Cinema held by Ryde Civic Council.
- **Not shown in PIMD Financial Statement are donations and expenses through Rotary International Overseas Aid Fund. For the Financial Year ending 30 June 2006, donations for PIMD through Rotary International's Overseas Aid Fund totalled \$24,460 and project expenses met through Rotary Overseas Aid Fund totalled \$11,173.50 leaving a balance of available funds for PIMD in Rotary Initial Overseas Aid Fund of \$13,286.50 at 30 June 2006.**

Notes to Statement of Cash Flows

- Revenue excludes donations in kind (expenses met by members)
- Net GST movement is calculated as follows
 - GST balance at start of year (GST collected) \$347.72
 - GST balance at end of year (GST paid) \$182.93
 - Net movement \$530.65



Financial Report – Management Committee Members Declaration

In accordance with Section 27 of the NSW Associations Incorporation Act 1984 and as authorised by resolution of the Management Committee, the undersigned office bearers certify that this financial report ⁽¹⁾ has been submitted to the members at an annual general meeting of the incorporated association, held at Gladesville on 12th December 2006 and has been accepted as a true and fair view of

- (a) the income and expenditure of the association during its last financial year,
- (b) the assets and liabilities of the association at the end of its last financial year,
- (c) the mortgages, charges and other securities of any description affecting any of the property of the association at the end of its last financial year.



Mahesan Kandaiya, President



Donna Vaughan, Vice President

Dated this 12th December 2006